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| **Jane Doe** | ***22 Street, Kansas City, KS 445566*****222.222.222 | jane\_doe@gmail.com** |

**Objective**

Motivated individual with strong work ethic and working independently. Strong organizational and team collaboration skills with experience in improving processes.

**Experience**

**IT Intern**

*World Wide Technologies / Kansas City, MO*

Apr. 2019 – Current

* Assisted in development of multiple websites and web applications
* Provided professional support to end-users and coordinated various office activities
* Won Intern of the Month Award for constantly executing excellent work

**Student Tutor**

*Donnelly College / Kansas City, KS*

Jan. 2016 – May 2018

* Developed specific time management initiatives to help student develop study skills and efficiency.
* Assessed students' progress throughout tutoring sessions and adjusted instructional methods and content focus.

**Education**

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| **BA, Integrated Computer Science****Minor**: Communication StudiesKansas State University2019-2021 | **GPA**: 3.85**Relevant Courses**:Database Essentials, Applied Data Science |

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| **Associates of Arts**Donnelly College2016 – May 2018 | **GPA**: 3.75  |

**Additional Activities**

* President, Cyber Defense Club with 20 members
* Studied Communication Studies abroad in San Jose, Costa Rica for a year
* Self-employed tutor for adult and student learners